

**Round Hill General Improvement District
Board of Trustees Meeting
February 17, 2009**

Tuesday

6:00pm

1. Meeting Called to Order. (Side A/c#01)

Meeting was called to order by Chairman Joe Francoeur.

2. Pledge of Allegiance. (Side A/c#02)

Pledge of Allegiance was led by Chairman Francoeur.

3. Roll Call. (Side A/c#04)

Chairman Joe Francoeur, Vice Chairman Glen Smith, Trustees Steve Teshara, Wes Rice and Chuck Fagen were present. The District Manager, Secretary, and Engineer were present. Jen Mahe of Allison MacKenzie was present as District Counsel. David Landry from the TRPA was also present.

4. Public Comment. (Side A/c#9)

None.

5. Approval of Agenda. (Side A/c#11)

Motion to approve the agenda as presented. Rice/Smith 5-0 approved.

6. Discussion and possible action on the TRPA application for the new Round Hill entrance sign. (Side A/c#13)

Manager Reed reported that the TRPA application was submitted by Young Electric Sign Company (YESCO) and before the application could be approved; there were some recommended changes by the TRPA. At the request of the Board at the January meeting, Manager Reed contacted Mr. David Landry of the TRPA to attend this February meeting. David Landry from the TRPA stated that the changes recommended were the color and size of the entrance sign. The color of the sign is based on a scale of pallet values produced by the TRPA. The size of the sign needed to be changed as a coverage issue. The changes requested were due to the community scenic plan established by the TRPA.

After much discussion, the Board agreed to modify the layout of the sign from round to oval in order to meet coverage requirements and maintain the original size of the sign as designed by YESCO. Dave Landry asked what kind of restoration would be done after the new sign was erected. The Board agreed that RHGID would include re-vegetation in the area around the sign.

Trustee Teshara provided direction for staff to contact Young Electric Sign Company to make modifications to the plan as discussed by the Board in anticipation of submitting an amended application to David Landry and the TRPA.

7. Discussion and possible approval to authorize staff to proceed with filing Claim of Lien on property located at 447 McFaul Way #3. (Side A/c#312)

Motion to approve the staff recommendation for action. Teshara/Smith 5-0 approved.

8. Discussion and possible action to abate sewer fees for Casey Colley and Co-owner Fred DiCosola property located at 124 McFaul Way. (Side A/c#327)

Trustee Rice stated that the Board had approved a District Sewer Charge Abatement Policy and Checklist at a previous meeting to address this issue. Therefore, a motion was made authorizing the District Manager to suspend the sewer charges in the amount of \$822.16 for Casey Colley and Fred Dicosola.

Rice/Teshara 5-0 approved.

9. Discussion and possible action to move forward with Mukesh Patel land transfer. (Side A/c#340)

Manager Reed reported that he had drafted a scope of work agreement on the land transfer between the District and Mr. Patel. He had also requested several estimates from legal counsel and a licensed land surveyor for the costs of completing the land transfer.

Chairman Francoeur tabled this item as Manager Reed had not received all information needed from Mr. Patel and District Counsel in time for the meeting.

10. Discussion and possible action regarding Dorla Court ownership and road maintenance responsibilities. (Side A/c#360)

Chairman Francoeur stated that this issue had been brought before the Board quite some time ago in the past. Nothing has changed expect that the road has now been paved. There is no financial benefit to RHGID in going forward with the proposal.

Trustee Teshara stated that as a resident he would prefer to see road work currently needed in the District done prior to taking over responsibility for another road. He would like to make the road repairs and long term maintenance in the District a top priority.

Motion to postpone this issue until RHGID has an incentive in taking over the responsibility of the Dorla Court road. Rice/Smith 5-0 approved.

11. Discussion and possible action on Asian Clam removal pilot project proposal. (Side A/c#412)

Manager Reed reported that the TRPA received a request for a permit to conduct a pilot project for the removal of Asian Clams in the Marla Bay area. He responded with a letter stating that he was in support of the project and the Board agreed, but he could not support it within such close proximity to Round Hill GID's intake.

Mr. Reed requested two additional constraints. One, that no work could be performed within 1,500 feet of the intake and turbidity monitoring must take place at the intake and half way between the work site and the intake. If the turbidity approaches a pre-established parameter, the project will shut down. Manager Reed is continuing to work with the TRPA and other agencies to ensure that any work done does not impact RHGID's treatment process or its customers.

After discussion, there was no need for a motion. Manager Reed will keep the Board updated on the progress of this project.

12. Discussion and possible action to adjust private sprinkler charges during the 2009/2010 budget process. (Side B/c#15)

Manager Reed drafted and sent a letter to Mr. James Gill in response to questions and concerns he had regarding his fire sprinkler service charges. Mr. Reed compiled a list of neighboring district's monthly fees for 4" fire sprinkler service.

Manager Reed explained that fire sprinklers systems are un-metered and billing for those services are based on the size of the line feeding the building. Larger lines entering a building can carry more water, thus increasing the delivery and "capacity to serve" requirements. The capacity to serve requires additional capital improvement and operations and maintenance costs associated with the larger water mains needed to accommodate the demand placed on the system for fire suppression activities.

Trustee Teshara stated that there appeared to be other tariff issues in need of change. The tariff changes would need to run in parallel with the budget process in order to make necessary tariff adjustments to measure financial adjustments to avoid shorting the water system some key revenue sources.

Motion directing staff to include a re-evaluation of the RHGID fire sprinkler system service charges as part of the tariff evaluation and the budget process for the 2009/2010 fiscal year. Trustee Teshara abstained his vote on this item due to his participation in writing the letter to Mr. Gill. Smith/Fagen 4-0 approved.

13. Discussion and possible action to authorize the District Manager to move forward with modifications to the water and sewer tariffs. (Side B/c#121)

Motion to authorize the District Manager to move forward with modifications to the water and sewer tariffs. Fagen/Smith 5-0 approved.

14. Consent Calendar. (Side B/c#138)

Motion to approve the consent calendar as presented. Rice/Fagen 5-0 approved.

15. Staff Reports. (Side B/c#147)

Manager Reed attended the LTWIP GIS steering committee meeting and the TWSA Board meeting. He also met with Douglas County Engineers and KGID representatives to discuss the development of a storm water management protocol within the District and County's environs. He will continue work on the draft response to Glatfelter Insurance Group's Risk Control Survey.

Manager Reed reported that after review with District Counsel, he discharged a District Operator I. The bookkeeper's position was changed to that of Administrative Assistant and the Operator II was changed to Chief Operator.

The District's web page designer, Hanna of Highmark Designs provided training on software that will allow District staff to update the web site in house. Manager Reed reported that staff is in the process of painting the pump room at the District office facility and has been snow plowing and sanding the District roads as necessary.

DCSID's new engineer, R.O. Anderson, Inc. met with Manager Reed to discuss the methodology for the development of the 2008 flow calculations and the configuration of the District's system and existing meters. The installation of a new meter is being investigated.

Manager Reed reported that in September 2008, Michael Murphy filed a complaint with the Attorney General's office against the District for non-compliance with Nevada's Open Meeting Law (OML). The Attorney General informed Manager Reed that the District is required, based on Mr. Murphy's request, to provide him with the minutes, agendas and Board information. The District has been doing this ever since. By oversight, the January 20, 2009 Board packet did not get mailed to Mr. Murphy but when

realized, it was sent immediately. Mr. Murphy called the District Manager who apologized and explained that the incident was purely accidental, not intentional and would not happen again.

On February 3, 2009, the District received a letter from the Attorney General informing us of a second complaint, filed by Mr. Murphy for violations of the OML. District staff members are aware of the requirements and have improved the process so this does not occur again. Chairman Francoeur requested that Manager Reed track the expenses to the District caused by these complaints.

No Attorney's report.


16. Correspondence. (Side B/c#500)

None

17. Adjournment. (Side B/c#550)

Motion to adjourn made by Trustee Rice/Smith

Attest:



Joe Francoeur
Chairman



Glen Smith
Vice Chairman