

**Round Hill General Improvement District  
Board of Trustees Meeting  
March 17, 2009**

Tuesday

6:00pm

**1. Meeting Called to Order. (Side A/c#01)**

Meeting was called to order by Vice Chairman Glen Smith.

**2. Pledge of Allegiance. (Side A/c#02)**

Pledge of Allegiance was led by Vice Chairman Smith.

**3. Roll Call. (Side A/c#05)**

Vice Chairman Glen Smith, Trustees Steve Teshara, Wes Rice and Chuck Fagen were present. The District Manager, Administrative Assistant and Engineer were present. Joel Locke of Allison MacKenzie was present as District Counsel. Chairman Joe Francoeur was absent. District residents Don & Alice Wilkinson and Herb & Donna Wheeler were present.

**4. Public Comment. (Side A/c#12)**

None.

**5. Approval of Agenda. (Side A/c#11)**

Motion to approve the agenda as presented. Rice/Teshara 4-0 approved.

**6. Discussion and possible action on the TRPA application for the new Round Hill entrance sign. (Side A/c#16)**

Manager Reed reported that YESCO had submitted our application to the TRPA and, the TRPA had granted a tentative permit with the following requirements.

- A. That the sign face size was reduced to 40 square feet.
- B. That there would be .96 square feet of coverage banked.
- C. That new drawings on the landscaping be provided and that,
- D. An erosion control plan is developed.

It was noted that TRPA had reduced the required security deposit from \$4,000 to \$2,000.

Discussions centered around the reduction in size of the sign face, the banking of coverage area and the requirement to pay the security deposit.

At its February meeting, the Board agreed to reduce the coverage and retain the size of the sign face because it was an offset, however the permit does not reflect the agreed upon changes. The Board would like the program that was discussed and agreed upon with Mr. Landry in open session at the February 17, 2009 meeting. Trustee Teshara would also like District staff to research whether or not a security deposit was required by the TRPA for another property owner for their new entry sign.

Motion to direct staff to draft a letter to David Landry of the TRPA addressing the points discussed at this Board meeting requesting an explanation of the permit conditions and the items that were discussed with Mr. Landry at the February 17, 2009 meeting. Teshara/Fagen 4-0 approved.

**7. Discussion and possible action on the 2009/2010 Tentative Budget. (Side A/c#127)**

Manager Reed gave an overview of the budget by line item. Mr. Reed included \$200,000 for road repair/micro paver system as a capital improvement. This dollar amount will also cover fees for an engineering firm to help with the design of road repair construction. This tentative budget must be submitted to the Department of Taxation by April 15, 2009. As this is a "tentative budget", the Board would still have the ability to modify any item on the budget.

Manager Reed stated that he received a proposal from the Douglas County Sewer Improvement District (DCSID) stating that our rates will be approximately \$350,000 for the next year. RHGID is billing on the calendar year and RHGID budgets for the fiscal year. This creates a rebate at the end of the year for this account. DCSID estimates their costs and then bills the District accordingly, based on its estimated use. The new sewer meter Manager Reed would like to install would accurately read the sewage pumped to DCSID, thus ensuring the District was being billed appropriately and not based on estimated flow.

Mr. Reed met with the District Engineer, Brien Walters, and informed him that RHGID would no longer be paying fees for retainage for engineering services. The fees, in the future will be included in the cost of each particular project. Brien agreed that the District needs an engineer better suited for our upcoming road maintenance projects.

After some discussion, a motion was made to hold the tentative budget public hearing on Thursday, May 21, 2009 at 5:00pm. Rice/Fagen 4-0 approved.

**8. Discussion and possible action on the JWA Intertie Study. (Side A/c#362)**

At the February 17, 2009 regular board meeting, trustee's requested that Manager Reed bring back some documentation regarding the intertie study.

Trustee Teshara wondered if the activity mentioned in Task IV of the JWA study was actually executed on schedule or not.

Manager Reed reported that the Task had not progressed over the past year as indicated by the planned schedule. However, the intent of the study was to pursue the possibility of connecting Tahoe Basin water utilities to provide redundancy and augmentation of source water in the event of wildfire within the basin. District staff has provided JWA with information on the hydraulics of the RHGID system and will continue to assist them as needed.

**9. Discussion and possible action to move forward with Mukesh Patel land transfer. (Side B/c#400)**

Manager Reed reported that he had received an e-mail stating that the tentative agreement for a land transfer between Mr. Patel and RHGID had been signed and mailed to the district. As of this date, the document had not been received.

Motion authorizing the District Manager to move forward with the Mukesh Patel land transfer. Fagen/Rice 4-0 approved.

**10. Discussion and possible approval of modifications to the water and sewer tariffs. (Side B/c#414)**

Manager Reed pointed out several proposed changes to the tariffs and stated that actual changes require a public hearing. He went over each of the changes with the Board and asked for feedback to make further changes.

After some discussion, Trustee Teshara suggested that District staff and Engineer look at all the equity issues and possibly have a workshop in the spring.

Motion directing staff to proceed with the process for modifying the tariffs based on the information presented by staff this evening to clarify and eliminate inconsistencies within the current tariffs with the further direction to staff to return to the Board in the next budget cycle in a workshop setting with recommendations on a comprehensive rate structure / tariff analysis. Teshara/Rice 4-0 approved.

**11. Discussion and possible action regarding DCSID's 2008 Flow Monitoring Report and their 2009/2010 billings. (Side C/c#130)**

Manager Reed reported that DCSID's rates are based on an annual estimate. The rates were less than budgeted last year but will be higher this year. He stated that the only way to get away from being billed based on estimated charges would be to install a meter. The cost of a new meter was approved by the Board in the 2009/2010 tentative budget.

**12. Discussion and possible action to adjust private fire sprinkler charges during the 2009/2010 budget process. (Side C/c#145)**

This item was discussed and agreed to be completed as part of item 10 of the agenda.

**13. Consent Calendar. (Side C/c#149)**

Motion to approve the consent calendar as presented. Rice/Fagen 4-0 approved.

**14. Staff Reports. (Side C/c#177)**

Manager Reed had reported that he received a request from the TRPA to comment on a permit for a pilot project to investigate the efficacy of removal methods for Asian Clam populations within Lake Tahoe. His response supported the concept of the study however; he strongly suggested that the location of the study be moved away from RHGID's intake. The TRPA relocated, maximizing the distance between the work site and the District's intake. The project was scheduled to begin on Wednesday, March 18, 2009 with a TRPA meeting to follow on Thursday, March 19, 2009.

District staff attended the LTWIP GIS steering committee meeting, the Nevada Rural Water Association's Annual meeting and Operator's Certification Forum and an AWWA information Zebra and Quagga mussel web cast at IVGID. Staff also attended several training sessions at the annual Nevada Rural Water Association's meeting at Harvey's.

District staff has been working with Hanna of Highmark Designs preparing the District's 2008 Consumer Confidence Report and a newsletter to accompany it. The draft will be circulated to the Board for comment prior to publication.

Joel Locke of Allison MacKenzie reported that the two current sewer lateral Bills that are in the legislature have not had any significant actions as yet. They are in the normal hearing process but nothing has materialized.

Vice Chairman Smith reported that the Fire Safe Chapter has been funded for this summer. Letters will be mailed out to all Round Hill residents with membership forms and rules of operation.

**15. Correspondence. (Side C/c#280)**

None

**16. Adjournment. (Side C/c#)**

Motion to adjourn made by Trustee Rice/Teshara

Attest:

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Glen Smith  
Vice Chairman

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Wesley Rice  
Secretary Treasurer