

**Round Hill General Improvement District  
Board of Trustees Meeting  
May 18, 2010**

Tuesday

6:00pm

**1. Meeting Called to Order. (Side A/c#1)**

Meeting was called to order by Chairman Glen Smith.

**2. Pledge of Allegiance. (Side A/c#2)**

Pledge of Allegiance was led by Chairman Glen Smith.

**3. Roll Call. (Side A/c#5)**

Chairman Glen Smith, Vice Chairman Steve Teshara, Trustees Chuck Fagen, Steve Seibel and Wes Rice were present. The District Manager and District Counsel were present. Rob Anderson of R.O. Anderson was present.

**4. Public Comment. (Side A/c#10)**

None.

**5. Approval of Agenda. (Side A/c#12)**

Motion to approve the agenda as modified placing item 8 before items 6 and 7.  
Rice/Seibel 5-0 approved.

**8. Discussion and possible action to award a bid to pave portions of Elks Point Road and McFaul Way. (Side A/c#21)**

Rob Anderson presented four bid proposals for the 2010 road pavement project. Proposals were evaluated on the following:

Base bid (Paving to Kent Way)

Base bid plus Alternate B (Paving to McFaul Court).

Rob Anderson's recommendation was to award to Sierra Construction, Inc. for \$554,124.50 for the base bid.

After the contract is awarded, notice to proceed will be given and the start date for work to commence will be July 5, 2010. If the work was extended up to McFaul Court (Base bid plus Alternate B), the District would need to increase line item 7091 in the budget to \$700,000.

After discussion, a motion was made to award the base bid plus Alternate B to Don Garcia Construction for \$631,987. Alternative C (seal coating the private access road off Kent Way) is included in the award at no cost to Round Hill General Improvement District.  
Rice/Fagen 5-0 approved.

**6. Public Hearing on possible modifications to the 2010/2011 Tentative Budget. (Side B/c#13)**

Manager Reed stated that with the past meeting and discussions, based on the motion on item #8, Line item 7091 will need to be increased to \$700,000.

Line item 4014 was adjusted to 55,000 as Andrew Hickman passed his Operator's test making him an Operator I after just six months in his position.

Motion to adjust line item 7091 of the tentative budget. Increase the amount to \$700,000.  
Rice/Teshara 5-0 approved.

**7. Discussion and possible action to modify section 1.6 of the District's personnel manual. (Side B/c#168)**

Manager Reed stated that there were two options for a modification of section 1.6 of the District's personnel manual. The first alternative was as presented at the last board meeting; the second was modified to include a subpart A & B. After discussions, it was moved to approve sections 1.6 A & B of the District's personnel manual. Teshara/Rice 5-0 approved.

**9. Discussion and possible action to approve publication of the Spring 2010 Newsletter and 2009 Consumer Confidence Report. (Side B/c#182)**

The Spring 2010 Newsletter and 2009 Consumer Confidence Report were presented for consideration. Manager Reed reported that staff added a paragraph on the Long Term 2 rule. This section shows that the District will not be required to do additional treatment. The cost was below \$1,000 for printing this year.

Motion to approve the Spring 2010 Newsletter and 2009 Consumer Confidence Report as presented.  
Rice/Fagen 5-0 approved.

**10. Discussion and possible action to participate in funding slurry seal on the access road to the water treatment plant. (Side B/c#233)**

Frank Forvilly of the Round Hill Pines Beach property phoned Manager Reed requesting that the District participate in funding a portion of slurry sealing the access road leading to the Round Hill Pines Beach. Manager Reed asked Mr. Forvilly to present his request in writing. To date, no letter has been received.

District crews do use the road to access our treatment facility. The District has not participated in funding any sealing in the past.

Chairman Smith requested that Manager Reed go back to Mr. Forvilly and let him know that the Board was agreeable to pay a reasonable portion of the access road slurry seal. He would like the amount to be based on an estimate of the number of trips made over the road included in his letter to the District.

This item was tabled until a future regular meeting of the Board of Trustees pending receipt of a written request.

**11. Discussion and possible approval to fund pine needle pick up in Round Hill at a cost not to exceed \$1,200. (Side B/c#305)**

Chairman Smith reported that in 2008 the Round Hill GID approved partial funding for pine needle pick up in the District as there was no grant funding available at the time. There are no funds available from the Fire Safe Council to fund a pine needle pick up this year.

There may be future grant funding opportunities but it is not likely that it will be as it was in the past. The Nevada Fire Safe Council does have a rebate program available this year which allows residents to spend up to \$2,000 and then receive a rebate of 50%.

The District had received a call from a resident requesting a pick up in Round Hill this year.

Motion to approve funding the 2010 Round Hill District pine needle pick up at a cost not to exceed \$1,200. Teshara/ Seibel 5-0 approved.

**12. Consent Calendar. (Side B/c#420)**

Motion to approve the consent calendar as presented. Rice/Teshara 5-0 approved.

**13. Staff Reports. (Side B/c#451)**

Engineers from Lumos & Associates visited the District to gain a better understanding of the layout of the underground utilities at the site. Development for the new tank design is nearing a point making it possible to approach the TRPA to begin preliminary discussion of coverage issues.

Manager Reed reported that a the first 50% matching funds reimbursement was received from the Lake Tahoe Fire Protection Partnership Grant for the new tank project in the amount of \$10,454.

The Round Hill entrance sign has been raised and the rock facing has been installed. The electric service will be installed and the sign will be powered and complete.

Staff met with Farr West Engineering to create a Capital Improvement Plan proposal to augment the ongoing rate structure analysis. The proposal will be presented at the June 2010 Board meeting.

Staff met with R.O. Anderson and the USDA to discuss the possibility of low interest loans to support the road rehabilitation project. Discussions with the RHGID auditor indicated no financial benefit to acquiring a loan to fund the project.

Manager Reed also met with R.O. Anderson to discuss the sewer meter installation project. Preliminary plans have been developed and two contractors will be approached to provide quotes for installation. Summit Plumbing will be contracted to provide the temporary by-pass pumping. The District will purchase the manhole and meter directly to eliminate contractor mark ups.

HDR Engineers have developed an updated GIS database of the GID's sewer system which includes as-built maps and their associated attributes. This delivery completes this phase of the Army Corp LTWIP project.

No attorneys report.

Vice Chairman reported that the forest service put out a press release that they started their mechanical thinning just north of the Zephyr Cove Resort.


**14. Correspondence. (Side C/c#43)**

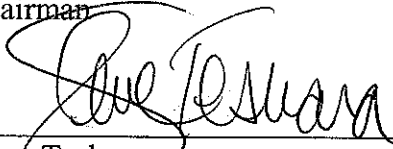
Manager Reed reported that RHGID received approval for the 2010 STPUD grant process. The Round Hill District will be receiving another \$69,000, 50/50 matching fund. This gives the District approximately \$140,000 in grant funding to continue work on the new tank project.

**15. Adjournment. (Side C/c#)**

Motion to adjourn made by Trustee Steve Seibel.

Attest:

  
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Glen Smith  
Chairman

  
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Steve Teshara  
Vice Chairman