

**Round Hill General Improvement District
Board of Trustees Meeting
June 15, 2010**

Tuesday

6:00pm

1. Meeting Called to Order. (Side A/c#1)

Meeting was called to order by Chairman Glen Smith.

2. Pledge of Allegiance. (Side A/c#2)

Pledge of Allegiance was led by Chairman Glen Smith.

3. Roll Call. (Side A/c#5)

Chairman Glen Smith, Vice Chairman Steve Teshara, Trustees Chuck Fagen, Steve Seibel and Wes Rice were present. The District Manager and District Counsel were present. Residents Barbara Smith and Karl Aynedter were present. Rob Anderson of R.O. Anderson, Rick Gardner of Gardner Enterprises, Rick Garcia from Don Garcia Paving and Brent Farr from Farr West Engineering were present.

4. Public Comment. (Side A/c#9)

Karl Aynedter stated that there was a "Yield" sign missing at the end of McFaul Way. Manger Reed will be sure to have the sign replaced.

5. Approval of Agenda. (Side A/c#26)

Motion to approve the agenda as modified moving item #10 to be taken after item #13.
Rice/Seibel 5-0 approved.

6. Discussion and possible action on a request from Karl Aynedter at 296 Elks Point Road to repair the fence on Paiute Drive behind his home. Side A/c#45)

Manager Reed reported that he received a request from Mr. Aynedter for the District to repair his fence on his property at 296 Paiute Drive. Mr. Aynedter provided some photos of the fence and Manager Reed visited the property. After his visit, he concluded that the damage was not caused by District crews blowing snow on the fence.

District crews measured the area and concluded that the fence was in the District's right-of-way. According to the District's snow removal bulletin that is distributed to each resident on an annual basis, it indicates that the District is not responsible for damage to property constructed, abandoned, parked or stored in the right-of-way.

Motion to act within District policy and respectfully decline Mr. Aynedter's request.
Teshara/Fagen 4-0 approved. Trustee Rice abstained.

7. Discussion and possible action to enlist the services of Farr West Engineering to conduct a Comprehensive Master Plan to include a Capital Improvement Plan at a cost not to exceed \$35,000. (Side A/c#168)

Manager Reed reported that Farr West Engineering was hired to conduct a rate structure analysis. It has become apparent that the District is in need of a formal Capital Improvement Plan (CIP) before continuing the rate structure analysis. Since Farr West is conducting the rate structure analysis, it is prudent that Farr West prepare the CIP.

Brent Farr presented a Scope of Work and Fee Proposal for the Master Plan. He stated that he had obtained a grant from the State of Nevada for utility mapping. This Master Plan will provide a well

managed and reliable infrastructure and sound technical, managerial and financial capacity for the District. The Master Plan will also be a foundation to build on for the next 20 years as requested by the Board of Trustees in past meetings.

Motion to approve the proposal from Farr West Engineering at a cost not to exceed \$35,000.
Fagen/Seibel 5-0 approved.

8. Discussion and possible action on a request from Rick Gardner of Gardner Enterprises for reimbursement of expenses related to the sewer lateral at the Opticomp building on Elks Point Road. (Side A/c#241)

Manager Reed stated that in 2009, Opticomp undertook an expansion of their building that added a second floor to the facility and new restroom facilities.

District personnel met with the Contractor to discuss the sewer connection at the project site. They located a cleanout pipe that appeared to be a sewer lateral. That was the pipe to which the Contractor connected. District personnel did not instruct the contractor to connect to the observed line. It was a mutual agreement.

In September 2009, District personnel inspected and approved the sewer connection prior to backfilling the underground piping. The purpose of the inspection was only to verify the integrity of the physical connection.

After the addition was utilized, there were sewer back up problems associated with the newly installed cleanout. Further investigations determined that the new connection was not made to the sewer lateral, but rather to the roof drain system for the building.

The District paid Summit Plumbing a total of \$1,068.00 to investigate the locations of the sewer mains and lateral and for clean up of the affected area.

Mr. Gardner's request was for expenses he incurred for Opticomp's plumber, plumbing, camera work, and Opticomp's legal fees in the amount of \$2,224.71. Others expenses included interior plumbing and exterior pipe installation and connection for O'Brien Construction in the amount of \$2,782.28.

Discussions included a legal interpretation of the District tariffs by District Counsel.

Motion authorizing payment in the amount of \$1,682.28 to Gardner Enterprises in view of the discussion on the record on the matter presented this evening both including the written material, Manager Reed's staff report and the letter presented by Mr. Gardner and advice of Legal Counsel and the discussion of the Board. Teshara/Seibel 5-0 approved.

9. Discussion and possible action on a request from Frank Forvilly to assist in seal coating the access road leading to Round Hill Pines and the RHGID treatment plant. (Side B/c#110)

No written request had been received prior to this meeting and Mr. Forvilly was not present. This item was tabled until a future regular meeting of the Board of Trustees pending receipt of a written request from Mr. Forvilly. Teshara/Rice 5-0 approved.

11. Consent Calendar. (Side B/c#157)

Motion to approve the consent calendar as amended. Rice/Seibel 5-0 approved.

12. Staff Reports. (Side B/c#179)

Rob Anderson and Rick Garcia were present to answer questions from the Board regarding the upcoming paving project in the District.

Traffic control was the main concern of the Board. Mr. Garcia assured the Board that after many years of experience and dealing with access issues like the area at McFaul, Elks Point Road and the shopping center, his crew will be very organized. The contract between RHGID and Don Garcia Paving will be signed and construction will begin on July 12, 2010.

Manager Reed reported that Arctic Electricians is finalizing the lighting of the new Round Hill entrance sign. Arctic will coordinate the permitting of the sign with Douglas County and the connection of the electricity by NV Energy.

The new sewer manhole, flume and sewer meter have been ordered for eventual installation on Elks Point Road. Two contractors will be approached to provide quotes to complete the installations. Summit Plumbing will be contracted to provide the temporary by-pass pumping.

George T Hall has completed the installation of the new SCADA system. They are in the process of preparing as built drawings and recommendations for potential additional programming and upgrades.

Manager Reed attended the Douglas County Commissioner's meeting to see a presentation on the consolidation of the water rates throughout Douglas County's varied systems. The County is attempting to create a standardized rate structure. The majority of the audience members were opposed to the rate consolidation.

No attorney's report.

Chairman Smith reported that the Fire Safe Chapter was grateful for the work that was completed and he felt the pick up was well received.

13. Correspondence. (Side C/c#4)

None.

10. Discussion and possible action on a motion to move to closed meeting pursuant to NRS 241.030 (1) and NRS 288.220 (1) to evaluate the performance of the District manager of the Round Hill General Improvement District. (Side C/c#68)

14. Adjournment. (Side C/c#)

Attest:



Glen Smith
Chairman



Steve Teshara
Vice Chairman